

**CONSTRUCTION PROJECT MANAGER**  
COASTAL SYSTEMS DEVELOPMENT, INC.  
CORAL GABLES, FL

**Examples of Duties:**

- Coordinates with senior management to assist in the establishment of project scope and budgets for construction projects throughout the Caribbean.
- Manages daily implementation of one or more large-scale construction projects. Tracks and manages equipment, manpower, budgets, and materials.
- Serves as a liaison between Coral Gables-based management office, remote work site personnel, and engineering/consultant groups.
- Assists in the establishment of job priorities and scheduling.
- Assists in securing regulatory permits and ensures project compliance throughout construction.
- Prepares comprehensive Design/Build agreements and Change Orders.

**Knowledge, Skills and Abilities:**

- Knowledge of construction, materials and methods for site/civil, infrastructure, and/or hospitality projects.
- Skill in reading and interpreting plans and specifications.
- Skill in managing diverse project teams.
- Highly skilled in both verbal and written communications.
- Highly skilled in Excel, Word, and purchasing/cost accounting software.
- Experience working in remote or logistically-challenging situations is considered an asset.

**Minimum Qualifications:**

Bachelor Degree in Construction Management, Engineering, or Related Field and a minimum of 5 years of Construction Project Management experience; OR, Any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved. Coastal Systems offers a competitive salary and benefits package commensurate with experience.

**To Apply:**

For further information, please visit our website: [www.coastalsystemsdev.com](http://www.coastalsystemsdev.com).

To apply, please send a cover letter and resume by email to [employment@coastalsystemsdev.com](mailto:employment@coastalsystemsdev.com) with reference to the “Construction Project Manager Position” in the subject heading.

No telephone calls or walk-ins from prospective applicants will be accepted.